



Garfield GECKO Club Registration Contract

Office Use Only:	
Comments:	_____
Date:	Staff: _____
Data Entered:	_____

Child's name: _____

The following agreements are between this child's parent/guardian and the Boys & Girls Club of Corvallis (BGCC). Please read and initial each item:

1. We encourage parents and family members to volunteer for the Garfield GECKO Club program in the classroom, office, or for special events. Volunteer applications are available in the GECKO Club office.

_____ I am interested in volunteering. (Please list how you'd like to help: _____)

2. **Timely payments** are necessary for your child's continued attendance. Children may not attend Garfield GECKO Club unless registered and payments must be made by the due dates for your child to continue to attend. Scholarship assistance is available for full-time program participation. Please inquire at the BGCC office if you think you might qualify for financial assistance.

_____ I understand that it is my responsibility to make payments on time, and that I may be asked to keep my child home from GECKO Club if I have missed a payment.

3. **Regular attendance** is encouraged and expected. For full-time participants, please wait until 6:00 to pick up your child in order to give children the full benefits of GECKO Club programming. In the event of a waiting list, priority will be given, in part, to students who attended the full program hours. If your child is registered for the full-time program and repeatedly misses days or leaves early, we reserve the right to fill your child's spot with someone on the waiting list.

_____ I understand that my child's attendance affects his/her registration eligibility.

4. We need to maintain **accurate records** in our offices and need your help updating important information including contact information, "pick-up list" (adults authorized to pick up your child), your family's plan for getting your student home, medical information, and emergency contacts. Please call us at 541-243-3072 or send a signed note to change this information.

_____ I agree to provide GECKO Club with updated contact information, including home address and phone numbers, as well as emergency contact information.

5. Please keep school teachers informed of your child's attendance plans. We expect all registered students to attend GECKO Club.

_____ I agree to inform and update my child's school teacher about my student's GECKO Club schedule.

6. Students may be **picked up at 6:00 pm**. Parents/guardians must make arrangements for their child to be picked up or transported home no later than 6:00 pm. Students will only be released to adults listed on the registration card (call or send a note to the GECKO Club office to update names).

_____ I agree that if my child is picked up late, a fee of \$1 per minute past 6:00 pm may be assessed at the discretion of the Site Manager.

Please note:

Your child's acceptance is based not only on a first come first serve basis, but also on regular attendance and behavior history while attending Boys & Girls Club programs.

PLEASE COMPLETE BACK SIDE

By signing below, you and your child agree to the participation and payment expectations outlined in this contract:

Student Name (print clearly) _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Name (print clearly) _____ Phone No. _____

Parent's email address: _____

Boys & Girls Club of Corvallis ~ Office phone: 541-243-3072 ~ Program office hours: 2:00-5:30pm school days

Updated 8/4/15

Garfield GECKO Club Transportation Agreement

How will your child get home from GECKO Club program each day? (Fill out all that apply)

My child will be picked up (check all that apply): Mon. Tues. Wed. Thurs Fri

For security reasons, all pick-ups must show ID and be listed in your child's file in order to enter our program spaces. Please contact the GECKO Club office in advance if anyone new will be picking up your child.

Authorized pick up names: _____

My child will walk home (check all that apply): Mon. Tues. Wed. Thurs Fri

Students will be excused to walk or bike home at 6:00 pm unless you make other arrangements at our GECKO Club office in advance.

My child will take the school bus at 6:00pm (check all that apply): Mon. Tues. Wed. Thurs Fri

Please provide your child's drop-off address and make sure that someone is waiting for your child when they are dropped off:

Phone Number: _____

I understand that once my child leaves the GECKO Club program, the Boys & Girls Club is no longer responsible for my child. I agree to notify the GECKO Club office promptly if we make any changes to my child's pick-up plan.

Child's name: _____

Parent Name: _____

Parent Signature: _____ Date: _____

- Please note that it will take **3 business days** for **bus** transportation to be set up for your child.