



**BOYS & GIRLS CLUB
OF CORVALLIS**



Safety Town Teen Counselor 2020

Corvallis Safety Town is a Boys & Girls Club summer safety program designed for children who will be entering kindergarten in the fall of 2020. Safety Town is an exciting way for pre-kindergarten children to learn about safety. The program consists of classroom instruction, field trips, art projects, movies, and songs. It is taught by a teacher and assisted by about 70 Teen Volunteers. Each Teen Instructor will help supervise five to six children. Teen Counselors assist the teachers in the day to day operations of the program. They are responsible for supervising each group, and setting up crafts.

Each session of Corvallis Safety Town includes one training day for the Teen Instructors, followed by eight days of classes with the children. The program & teen training days are held at The Boys & Girls Club of Corvallis, 1112 NW Circle Blvd.

At the end of each session, we honor our Teen Instructors with a certificate of appreciation, a pizza party and a small gift. A letter of recommendation will be provided to deserving teens.

The goal of the Safety Town Teen Volunteer program is to help teens develop their full potential as productive, responsible, caring, and contributing members of their community. Please be sure to read the Teen Volunteer Selection Process.



Teen Volunteer Selection Criteria and Process

Each volunteer must:

- Have completed the 6th grade and be between the ages of 12–18
- Have some experience dealing with young children
- Demonstrate a mature and professional image, & have good communication skills
- Have a friendly, outgoing personality
- Be **committed** to volunteering for the **entire 2 week session**
- Must not have another job or obligation which interferes with your commitment as a teen volunteer.
- Attend the teen training day.
- Attend an interview third week in May

Selection Process

Each application will be processed using the following guidelines:

- Applications are reviewed by the Safety Town Teen Volunteer Coordinator & Directors.
- All applications received by May 1st will be considered equally.
- Applicants will be notified of their application status by Late June.

Timeline

- May 1st @ 5 PM - Teen Volunteer Application Due (Late applications will be accepted)
- Third week in May interviews to be scheduled
- By first half of June – Applicants will be notified of application status
- July 6th – Teen Training for Session 1 Volunteers
- July 21th – Teen Training for Session 2 Volunteers

Below you will find the schedule for Safety Town sessions (Classes run Tue-Friday, and Training the first Monday of each session.) Teen Instructors will be required to be present 15 minutes before and stay 15 minutes after your session for preparation and clean-up.

Please be sure that you are **available** for **ALL** days and times of the session you request.

Session	Teen Training Days	Safety Town Classes
1a/ 1p	Monday, July 6 th	Tuesday, July 7 th – Friday, July 10 th / Tuesday, July 14 th – Friday, July 17 th Morning: 9:30-11:30 Tuesday, July 7 th – Friday, July 10 th / Tuesday, July 14 th – Friday, July 17 th Afternoon: 1:30-3:30
2a/2p	Monday, July 20 th	Tuesday, July 21 rd – Friday, July 24 / Tuesday, July 28 th – Friday, July 31 st Morning: 9:30-11:30 Tuesday, July 21 rd – Friday, July 24 / Tuesday, July 28 rd – Friday, July 31 st Afternoon 1:30-3:30



PLEASE KEEP! PARENT INFORMATION!

Parents of teen instructors!

Thank you so much for you and your student's interest in Safety Town as a Teen Volunteer! As a quick overview, Safety Town is our Corvallis safety program with a goal of involving as many community partners as possible to educate our kindergarteners and 1st graders in essential safety lessons!

One of the most important parts of the program is our teen volunteers! Our teen volunteer program is designed to give teens opportunities to lead, make impactful decisions, and receive coaching and training in youth development. We become a close group in the summer and it's a great opportunity to meet new friends and join an amazing team! All teens will receive training before working at Safety Town and will have opportunities to choose roles as different leaders and team members of the volunteer squad.

Training will take place the Monday before each session:

Monday – July 6th / 12:00 – 3:00

Monday – July 21st / 12:00 – 3:00

Teens typically have two options for volunteering:

Half day/ One shift worked AM or PM

Full day/ Teens stay from 9:00 – 4:00. Free lunch is served at the aquatic center.

BGCC Staff are provided to hang out with teens during lunch. There is free lunch which is available at the Osborne Center.

A two-week session or full month is available!

There is approximately 1-hour lunch time each day for those teens staying for the afternoon session. We encourage teens to bring their lunch or pick-up a free lunch at the Osborne Center. We also allow teens to leave campus during lunch with parent/guardian permission

Each day we will have a 30 minute prep time, where teens will make decision to our schedule, programs, and set up. Additionally, we will have wrap up and team time to discuss challenges and success after each session (approx. 15 min). Thanks again for your interest in the program! Please, feel free to contact me with any questions.

Mail or deliver completed application to:

Safety Town Director
Attention: Teen Volunteer Application
1112 NW Circle Blvd.
Corvallis, OR 97330
[541-757-1909 EXT 210](tel:541-757-1909)

Drop off at Boys & Girls Club of Corvallis front office



2020 Corvallis Safety Town Teen Volunteer Application

Name: _____

Address: _____

Phone: (____) _____

Family e-mail address: _____

(Please note: all correspondence will take place via e-mail)

Your grade in fall 2020: _____ School you will attend: _____

Age: _____ Birth date: _____ Male: Female:

Are you currently a member of the Boys & Girls Club? (Circle One) YES NO

Are you fluent in any language other than English? (Circle One) YES NO

If so, please list: _____

Please circle your t-shirt size: YMED YLGE ASML AMED ALGE AXL AXXL

Please mark your preferred session(s):

1a: July 7th- July 10th Morning **1p:** July 14th- July 17st Afternoon

2a: July 21th – July 24st Morning **2p:** July 28th – July 31st Afternoon

Please answer the following questions.

Have you been a Safety Town Teen Instructor/Counselor before?

If yes, which year or years _____

Why do you want to volunteer for this position?



Have you had any experience or training in working with young children? Please describe:

Why do you feel young children should learn about safety?

What strengths do you feel you would bring to the program as a Teen Teacher?

Please list any honors or achievements you have been awarded.



Parent/Guardian Permission Slip Below:

I, _____ the parent or legal guardian of _____,
Print Parent/Guardian Name **Print** Teen Name

hereby give permission for his/her participation in all Corvallis Safety Town activities. I assume all risks and hazards incidental to participation including transportation to and from activities, and do hereby waive, release, absolve and agree to hold the Boys & Girls Club of Corvallis, the Safety Town officers, supervisors, participants, and any person transporting said participant to and from Safety Town activities from any claim arising out of injury to said participant.

_____ has my permission to leave campus during their lunch time.
Print Teen Name

YES NO
(Please circle one)

Signature of Parent or Legal Guardian: _____

Mail or deliver completed application (pages 5, 6, 7) to:

Safety Town Director
Attention: Teen Volunteer Application
1112 NW Circle Blvd.
Corvallis, OR 97330



Letter of Reference

Please include the following information for the individual providing a letter of reference for you. Remember they must be 18 years of age or older and must be a non-relative.

Reference Name: _____

Relationship: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Alternate Phone Number: _____

Please attach the letter of reference to your application when you turn it in.

Please keep pages 1-3 of the application for your records!!